

**NOTICE AND AGENDA OF MEETING
OF
THE VALLEY UNION HIGH SCHOOL DISTRICT
4088 W Jefferson Rd
Elfrida, AZ 85610**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Governing Board Members of the Valley Union High School District and to the general public that the Governing Board of Valley Union High School will hold a regular board meeting September 2nd, 2025 @ 5:30 PM in Old Library Room in the Admin Building. The Governing Board may vote to go into executive session, which will not be open to the public, by approval of the board on any item listed on the agenda for the purpose of receiving legal advice pursuant to A.R.S. § 38-431.02 A.3. Additional documentation relating to public agenda items may be obtained at least 24 hours in advance of the meeting by contacting the business office at 520-642-3492.

AGENDA

- 1. Call to Order Regular Board Meeting**
- 2. Agenda Adoption**
- 3. Pledge**
- 4. Approval of Minutes of Regular Board Meeting on August 5th, 2025 & Special Meeting August 21st, 2025**
- 5. Superintendent's/Principal's Report**
- 6. Governing Board**
- 7. Call to Public**

The President may allow individuals from the public to address the Board. Comments shall be limited to education-related issues on items that do not appear on this agenda or for which no public hearing has been held. The Board shall not and cannot discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action, but may instruct the Superintendent to schedule discussion at a later date. At the conclusion of the open call to the public, individual members of the Governing Board may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda.

- 8. Discussion/Action: Ratify Vouchers—Payroll 4-5 and Expenses 2532 & 2602**
- 9. Discussion/Action: Activity/ Blue Devil Account July 2025**
- 10. Discussion/ Action: Resignation**
- 11. Discussion/Action: Contracts**
 - A) SPED**
 - B) Counselor**
 - C) Business Manager/ HR**
 - D) Maintenance**
- 12. Discussion/Action: Position Descriptions**
 - A) Admin Assistant**
 - B) Business Manager**
 - C) Cafeteria Staff**
 - D) Cleaning Staff**
 - E) Dropout Prevention Specialist**
 - F) Food Service Director**
 - G) Human Resource Manager**
 - H) Maintenance Supervisor**
 - I) Principal Superintendent**
 - J) Security Resource Officer**
 - K) Special Education Paraprofessional**
 - L) Teacher**

13. Discussion/Action: Policy & Procedures

- A) Leave Accrual and Use
- B) User Management
- C) Travel

14. Discussion/Action: AssetPanda for Asset Management

15. Discussion/Action: Local Co-Op

16. Discussion/Action: Request for Time Clock and Software

17. Discussion/Action: Homecoming

18. Discussion/Action: Phone Service

19. Discussion/Action: Computers

20. Discussion/Action: Cameras

21. Discussion/Action: ASDB

22. Discussion/Action: Budget Revision FY26

23. Discussion/Action: Western Bank Credit Card Add/Remove

24. Discussion/Action: Western Bank Accounts Add/ Remove

25. Discussion/Action: First Reading of Policy Advisories 819-862

26. Future Agenda Items

27. Adjournment

28. Next Regular Meeting Date: October 7th, 2025 @ 5:30 PM

Pursuant to the Americans with Disability Act (ADA), The Valley Union High School District does not by reason of a disability exclude from participation in or denies benefits of services, programs, activities or discriminates against any qualified person with a disability. Inquiries regarding compliance with ADA provisions, accessibility or accommodation can be directed to Elizabeth Hawkins Superintendent/Administrator at 520-642-3492, P.O. Box 158, Elfrida, AZ 85610. The school will provide a translator if the school is notified at least 24 hours in advance of the meeting.

Posted: August 28, 2025

Meeting Link: <https://us06web.zoom.us/j/83475043301?pwd=P0aIEBr3fbpARqyH7AbUMsuLeTo4do.1>

Meeting ID: 834 7504 3301

Passcode: 514671