

Valley Union High School
PO BOX 158
Elfrida AZ 85610
520-642-3492
SPECIAL BOARD MEETING

September 5th, 2025

1. Allana Essary called the meeting to order at 6:00 PM.

Roll Call: Those in attendance were Cynthia Mortenson, Daniel Boss, Elizabeth Hawkins, and Allana Essary.

2. **Agenda Adoption:** Cynthia Mortenson motioned to approve the agenda. Daniel Boss seconded the motion and the motion passed 3-0.

3. **Pledge:** N/A

4. **Governing Board:** N/A

5. **AssetPanda:**

- *Can reduce the number of licenses from 2000 to 750 and increase in increments of 750 as needed*
- *Is able to track mileage*
- *Can share program with Elfrida elementary and invoice them to share the cost*

Allana Essary motioned to approve purchase of Asset Panda. Daniel Boss seconded the motion and the motion passed 3-0

6. **Maintenance Contract:**

Cynthia Mortenson motioned to approve the maintenance contract. Daniel Boss seconded the motion and the motion passed 3-0

7. **Future Agenda Items:** Sick leave, travel, procedures and rules for board, school closure, user management. Work Study Session on September 23rd, 2025.

8. **Adjournment:** Daniel Boss motioned to adjourn the meeting at 6:52. Cynthia Mortenson seconded the motion and motion passed 3-0.

9. Next Regular Board Meeting: October 7, 2025

Submitted by Sarah Barrett	
Governing Board Members	
Valley Union High School	
District #22	