

Valley Union High School
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REGULAR BOARD MEETING

October 7, 2025

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1. Board President Allana Essary called the meeting to order at 5:33 pm.
2. **Roll Call:** Those in attendance were Allana Essary, Cynthia Mortenson, Angel Vasquez, Daniel Boss, Elizabeth Hawkins, Sarah Barrett, Kirk Waddle (via Zoom), and Zach Weber (viz Zoom)
3. **Agenda Adoption:** *Cynthia Mortenson motioned to approve the agenda as presented. Daniel Boss seconded the motion and the motion passed 4-0.*
4. **Approval of Minutes:** *Cynthia Mortenson motioned to approve the minutes from September 2nd and September 5th with the need to correct the identified portions. Daniel Boss seconded the motion and the motion passed 4-0.*
5. **Superintendents Report:** Homecoming went well. The walkie talkies were helpful. Having fair, homecoming, and fall break back have been a lot. ASBA said we can consolidate the policies and clear them out and simplify them. Gave a draft of the new year's calendar and the wanting to meet the needs of our community regarding Parent Teacher Conference (PTC). The expectations of PTC need to be clear in the staff handbook. We are here to serve and meet the needs of the community. WE had a great follow up meeting regarding homecoming. The staff really did an excellent job. Employees of the month were Reyna De La Cruz, Debra Claus-Walker, and Veronica Zamora.
6. **Governing Board:** Asked about why the homecoming court wasn't sitting on the top of the corvettes this year. Asked if floats could possible be at the bonfire. Discussed different options for school spirit and homecoming traditions. Cynthia expressed thanks to the staff. The PTO met with the high school staff prior to the board meeting to discuss the upcoming fall fest and the teachers were all receptive and excited to participate.

7. Call to the Public: N/A

8. Ratify Payroll Vouchers- 6 & 7 and Expenses 2603 - 2605:

Angel Vasquez motioned to ratify payroll vouchers 6 & 7 and expenses 2603 - 2605. Cynthia Mortenson seconded the motion and the motion passed 4-0.

9. Activity/Blue Devil Account June 2025:

Sarah Barrett expressed a need for more time to get accurate information regarding the Activity/Blue Devils accounts. They are supposed to be recorded in 3 separate funds Activity, Auxiliary, and Tax Credit. They have not been and more research is need to determine what amounts fall under which.

Allana Essary motioned to table the Blue Devil/Activity account until November 2025. Cynthia Mortenson seconded the motion and the motion passed 4-0.

10. Technology Presentation: *Zach Weber K12itc presentation: They support several districts in AZ, 130 in the country. The program they are offering is called Albert. It manages technology and Infrastructure with 24 hr coverage. Albert is a bundled fixed cost system. Data will be moved to the cloud. They manage the infrastructure through the contract lifetime and will replace items as they fail. Can help contact other organizations that can lead to the purchasing of computers and other equipment. Daniel Boss asked about cost, why are they only in 130 states, and why should we go onto the cloud. No action taken as this was only a presentation.*

11. Annual Financial Report (AFR):

Kirk Waddle covered the Fund Balance Analysis of FY25 vs FY24 and the AFR for FY 25. Cynthia Mortenson motioned to approve out of district students. Angel Vasquez seconded the motion and the motion passed 4-0.

12. 301 Plan:

Discussed needing to equal out Section IV Number 2 so that the total amount of all categories equals \$9000.00. Noted some issues with percentages, they do not end up totaling to 100%. Questions about what staff qualifies for the entire 301 and what staff only receives a portion. Suggested changes to student achievements, possible swapping tutoring with FAFSA and increase the amount to Galileo.

No action needed. Discussion Only.

13. Senior Trip:

May 5th – 9th is State Baseball. Senior Trip has historically been the week of graduation. Discuss of possible timeframe that Seniors could travel and return in time for graduation practice. Baseball/Softball tournaments could still cause issues. Travel could occur May 17 – 21, but dates need to be researched. No action needed. Discussion Only.

14. Elfrida Fire Dept. Pickleball Tournament:

Angel Vasquez motioned to approve the Elfrida Fire Dept. Pickleball Tournament. Cynthia Mortenson seconded the motion and the motion passed 4-0.

15. Saint David IGA:

Allana Essary motioned to table the item until after contact with Saint David has been contact regarding price reduction. Cynthia Mortenson seconded the motion and the motion passed 4-0.

16. Policy & Procedures:

First read of Travel and Leave Policy and Use. Discussion on School Board Policies and Athletic Events. No action needed. Discussion only.

17. Executive Session:

Cynthia Mortenson motioned to enter Executive Session. Allana Essary seconded the motion, and the motion passed 4-0. Entered into at 9:04 PM.

18. Return to Regular Session:

Allana Essary motioned to return to Regular Session. Angel Vasquez seconded the motion and the motion passed 4-0. Returned at 9:48 PM.

Leave Payout - Cynthia Mortenson motions to not do a leave payout per the employee's contract. Daniel Boss seconded the motion, and the motion passed 4-0.

Contracts

Daniel Boss motions to all 2 hour increase to employee's schedule. Angel Vasquez seconded the motion and the motion passed 4-0.

Daniel Boss motions to move contractor from monthly to bimonthly payments. Cynthia Mortenson seconded the motion and the motion passed 4-0.

Fuel Response – Daniel Boss motions to wait on pending letter response for further action. Angel Vasquez seconded the motion and the motion passed 4-0.

24. Future Agenda Items: First and Second read on policies.

22. Adjournment: Cynthia Mortenson motioned to adjourn the meeting at 9:50 PM. Allana Essary seconded the motion and motioned passed 4-0.

23. Next Regular Meeting Date: November 7, 2025 at 5:30 PM.

Submitted by Zaida Coronado
Governing Board Members
Valley Union High School
District # 22
