

Valley Union High School
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REGULAR BOARD MEETING

December 2, 2025

REGULAR BOARD MEETING

1. Board President Allana Essary called the meeting to order at 5:33 pm.
2. **Roll Call:** Those in attendance were Allana Essary, Cynthia Mortenson, Angel Vasquez, Daniel Boss, Sarah Barrett and Elizabeth Hawkins
3. **Agenda Adoption:** *Cynthia Mortenson motioned to approve the agenda as presented. Angel Vasquez seconded the motion and the motion passed 4-0.*
4. **Approval of Minutes:** *Cynthia Mortenson motioned to approve the minutes from November 4th. Angel Vasquez seconded the motion and the motion passed 4-0.*
5. **Superintendents Report:** Auditors did not come visit. They've asked for 2 more items, and they might be wrapping up. Sarah, Elizabeth, and Reyna signed documents with Western Bank in Bisbee. Sarah and I met with K12itc and they have many new ways to help us get the things we need. Infinite Campus is still problematic and we're not getting the support. It is affecting some of our funding and we are not the only ones. Looking into PowerSchool. Cruxendo is wrapping up to hook up over the break. Staff is working tirelessly and collaboratively. The SPED CAP is looking really good, so many staff are attending these meetings. Submitting the CAP tomorrow. Jacque Clay is helping support us in getting this taken care of. Holiday potluck upcoming on the 16th and spirit week has been posted.
6. **Governing Board:** Allana Essary – We have to use Infinite Campus to the end of the year, right?

7. Call to the Public: N/A

8. Ratify Payroll Vouchers- 10 & 11 and Expenses 2608 - 2610:

Cynthia Mortenson motioned to ratify payroll vouchers 10 & 11 and expenses 2608 -2610. Angel Vasquez seconded the motion and the motion passed 4-0.

9. Activity/Blue Devil Account Update:

Sarah Barrett informed of the state of the accounts and the methods of which she is taking to reconcile them to current and accurate amounts with the assistance of Kirk Waddle.

10. Update on Firebox, Buildings, Roofs, etc. - SFB:

Backlog is part of the problem on getting people out here. At this point we might need to file an insurance claim. Firebox needs to be updated prior to an inspection can be completed. Daniel Boss – Can we repair things and get reimbursed? Elizabeth Hawkins – We can look into that.

11. Approve the required Preventative Maintenance Plan:

Daniel Boss motions to table until January meeting. Cynthia Mortenson seconded the motion and the motion passed 4-0.

12. Update on Installation Phone/Phone Lines (Grant) Cruxendo:

Will take place in December. Will have to announce new phone numbers.

13. 301 Plan Approval:

Cynthia Mortenson motions to approve the 301 Plan with the changes of Part 1 to 50%, Part 2 to 10%, and #2 FAFSA change % to 75%. Daniel Boss seconded the motion and the motion passes 4-0.

14. 301 Amount Payout:

Allana Essary motions to approve a payout total of \$9,000 with the option to increase the amount if more funds come in. Cynthia Moretenson seconded the motion and the motion passes 4-0.

15. 301 Payout Approval for Dec 19th:

Allana Essary motions to approve the payout for numbered employees for Dec 19th. Angel Vasquez seconded the motion and the motion passes 4-0.

16. Approve Contract for Wrestling Assistant Coach:

Daniel Boss motions to approve the contract for Wrestling Assistant Coach. Cynthia Mortenson seconded the motion and the motion passes 4-0.

17. Student Fundraising:

A) Sophomore Class

Cynthia Mortenson motions to approve the fundraiser. Angel Vasquez seconded the motion and the motion passes 4-0.

B) Wrestling

Cynthia Mortenson motions to approve the fundraiser. Angel Vasquez seconded the motion and the motion passes 4-0.

18. Superintendent Evaluation:

Angel Vasquez motion to approve the EB version of the Superintendent Evaluation. Cynthia Mortenson seconded the motion and the motion passes 4-0.

19. Policy & Procedures:

A) Athletic Events

Cynthia Mortenson motions to adopt the policy. Angel Vasquez seconded the motion and the motion passes 4-0.

B) Policy Advisories 819-905

Angel Vasquez motion to adopt the policy. Cynthia Mortenson seconded the motion and the motion passes 4-0.

C) Athletics policies

a. Coach Handbook

First Read – No Action Taken

b. Accident Response

First Read – No Action Taken

D) Closed Campus/Leaving to go to the store

No Action Taken

20. Proposal for 2026-2027 School Calendar:

Discussion about options to reduce conflicts between 8th grade promotion, senior trips, playoffs, and graduations.

No Action Taken

21. Executive Session:

Daniel Boss motioned to enter Executive Session. Angel Vasquez seconded the motion, and the motion passed 4-0. Entered into at 8:08 PM.

22. Return to Regular Session:

Daniel Boss motioned to return to Regular Session. Angel Vasquez seconded the motion and the motion passed 4-0. Returned at 8:31 PM.

A) Credit Card Changes

Daniel Boss motions to approve the changes to the credit card. Cynthia Mortenson seconded the motion and the motion passes 4-0.

B) Update on Playoff Hotel Stay

No Action Taken

23. Adjournment:

Daniel Boss motioned to adjourn the meeting at 8:32 PM. Cynthia Mortenson seconded the motion and motioned passed 4-0.

24. Next Regular Meeting Date: January 6, 2025 at 5:30 PM.

Submitted by Sarah Barrett
Governing Board Members
Valley Union High School
District # 22
